



3101 EVANS STREET, SUITE C GREENVILLE, NC 27834  
1913 N. BERKELEY BLVD, SUITE 5 GOLDSBORO, NC 27534

## MAILBOX KEYS

The unit you have rented may require a keyed access to the mailbox for your property. These keys may or may not be provided at the beginning of your lease by Flagship Property Management.

If keys are not provided, have been changed, or you wish to have them changed then you will be responsible for this procedure. You, the tenant, will need to contact the local postal service to have this done. All cost and time expenses will be the sole responsibility of the tenant.

Flagship Property Management advises that all mailbox keys be changed at the beginning of your lease to ensure that you, the tenant, have the only access to the mailbox and your privacy.

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SIGNATURE

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